



IT Audit Manager

The **Office of the Auditor General of Ontario (OAGO)** is recruiting an Information Technology Audit Manager who is interested in “making a difference” for the benefit of the members of the legislative assembly and the people of Ontario, by managing and conducting effective IT value-for-money (VFM) audits. As an experienced IT audit professional, reporting to the IT Audit Director, you will lead a team of auditors contributing to the Office’s mandate of promoting accountability and value for money in government and broader Public sector operations. The Office conducts VFM audits of Ontario provincial government ministries, government organizations and the broader public sector including hospitals, long-term care homes, universities, and school boards. The Office reports the results of its work to the Legislative Assembly and the Standing Committee on Public Accounts.

What can I expect to do in this role?

IT Audit Responsibilities

- Manage and conduct IT integrated Financial Audits (ITGCs) and IT VFM audits.
- Develop strategies for conducting IT integrated Financial Audits (ITGCs) and IT VFM audits, including time frames and audit budgets, by obtaining a thorough knowledge and understanding of the activities of the audit entity, legislation, policies, programs and organizational relationships, as well as by gathering information from other jurisdictions and from experts in the field being audited.
- Develop audit plans, audit objectives and audit criteria; identify issues; and prepare recommendations to be discussed internally and provided to senior auditee management.
- Prepare draft audit reports/management letters and ensure issues presented in these are supported with sufficient and appropriate audit evidence in accordance with professional auditing standards and office guidelines.
- Assist the IT Audit Director and the Assistant Auditor General in researching and updating the risk-ranked audit universe and recommend the audits to be conducted each year.
- Provide IT advice and support to other VFM and financial statement audit teams as needed.
- Provide constructive comments for improvements or clarification of other VFM audit reports as part of the Office Report Challenge Team.

Management Responsibilities

- Assist in determining the staff required for each audit and appropriately assigning work to each member of the audit team.
- Resolve team conflicts and counsel staff as required.
- Keep team motivated through audit opportunities and ongoing training and development.
- Demonstrate exemplary conduct and personal integrity and promote a safe workplace as required under the Occupational Health and Safety Act.
- Complete timely and constructive performance appraisals.

Other Responsibilities

- Provide assistance as required when audits are selected for hearings by the Public Accounts Committee of the Legislature.
- Prepare responses to information requests from other organizations such as legislative audit offices within the CCOLA (Canadian Council of Legislative Auditors) community.
- Perform other duties as assigned.

How do I qualify?

Mandatory:

- University degree in a related field or and have a relevant professional designation such as CPA, CA; CPA, CMA; CPA, CGA; CISA, CIA, CIRSC.
- Strong knowledge of audit principles, frameworks and standards such as Generally Accepted Auditing Standards (GAAS) and Professional standards issued by the Institute of Internal Auditors (IIA), the Information Systems Audit and Control Association (ISACA) and the National Institute of Standards and Technology (NIST).
- Demonstrated experience in successfully managing and executing IT audits in a large, complex, IT environment
- Demonstrate a thorough understanding of complex information systems and infrastructure
- Excellent interpersonal, negotiation, analytical, oral and writing skills
- Minimum of 5 - 7 years of recent internal or external IT audit experience
- Ability to travel, mainly within Ontario

Other Knowledge and Technical Skills:

- In-depth knowledge and experience including using computer assisted auditing techniques (CAATs), auditing computer systems, databases and IT projects to identify risk exposures, assess controls and security
- In-depth knowledge and experience in applying COBIT
- Understanding of the Ontario government environment and legislative processes and government policies and procedures is an asset

Analytical, Judgement and Problem Solving Skills:

- Excellent analytical skills to assess multi-dimensional audit issues
- Strong organizational skills to manage a variety of audits at one time, promote effective audit processes, and meet tight deadlines
- Experience in applying professional judgment in conducting IT audits; and identifying issues, assessing their underlying cause/impact; and developing sound conclusions and recommendations

Communication and Relationship Management Skills:

- Strong leadership and interpersonal skills to manage a team of IT audit professionals through all phases of audits
- Foster a cooperative team environment and encourage staff development
- Strong oral communication skills to build professional relationships, discuss audit plans, resolve accounting issues and communicate observations and recommendations
- Excellent written communication skills to ensure reports are clear, concise, fully supported and easily understood by auditees and the public

Note: Prior to an offer of employment, the top applicant(s) will be required to undergo a screening by the Canadian Police Information Centre (CPIC).

Interested candidates, please submit a covering letter and resume (as one document), by email quoting competition number **2311** to:

Cindy MacDonald
Director, Human Resources and Office Services
Email: resumes11@auditor.on.ca

Address: 20 Dundas Street West, Suite 1530, Toronto, Ontario

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

The Office of the Auditor General of Ontario is an inclusive employer. Accommodation is available under the Ontario Human Rights Code.