

Attest Audit Supervisor

- **Organization:** Office of the Auditor General of Ontario
- **Department:** Attest
- **Location:** 20 Dundas Street West, Suite 1530, Toronto, Ontario
- **Job Term:** 1 Permanent
- **Job Code:** Individual Contributor 1 (I11)
- **Salary:** \$100,293 - \$141,362
- **Posting Status:** Open
- **Job ID:** 2418

The Office of the Auditor General (OAGO) is an independent office of the Legislative Assembly that conducts performance and financial statement audits of the provincial government, its ministries and agencies. We also audit organizations in the broader public sector that receive provincial funding. Our vision is to deliver exceptional value and assurance to members of the Legislative Assembly, the Standing Committee on Public Accounts, and all Ontarians through high-quality work that promotes accountability, economy, efficiency and effectiveness in the Ontario public sector.

We have an exciting opportunity to join our team as an Attest Audit Supervisor! This role is for individuals interested in making a difference for the benefit of the members of the Legislative Assembly and the people of Ontario, by conducting effective attest audits.

What can I expect to do in this role?

As an Attest Audit Supervisor, you will:

- Supervise all aspects of attest audits. From time-to-time, you may also supervise performance audits and special projects.
- Supervise audits in accordance with professional standards and various legislation.
- Draft the audit planning memoranda and final report (or report sections).
- Develop attest audit approach, detail audit plans and planning file.
- Gain an understanding of the auditee's key business processes and significant risks.
- Research best practices and apply them to current and future audits seeking ways to constantly improve the audit process.
- Exercise judgement in identifying, developing and prioritizing significant attest and compliance issues.
- Obtain and organize sufficient and appropriate audit evidence.
- Document audit assurance obtained and conclusions reached.
- Discuss observations, findings and recommendations with auditees up to and including senior management.
- Ensure the auditee's position is documented on all issues.

How do I qualify?

You will qualify for this position by demonstrating:

- Chartered Professional Accountant (CPA) designation.

- Minimum of four years recent external audit experience, such as that obtained at a CPA firm, conducting/supervising financial statement audits under Canadian GAAP and GAAS.
- May require occasional travel.

Knowledge and Technical Skills:

- Excellent knowledge of standards and guidance related to GAAP (with a focus on PSAS and IFRS) and GAAS (including CAS).
- Understanding of the Ontario government environment and legislative processes and government policies and procedures is an asset.
- Working knowledge of computer systems, IT controls and CAATS.

Analytical, Judgement and Problem-Solving Skills:

- Excellent analytical skills to assess multi-dimensional audit issues.
- Strong organizational skills to supervise a variety of audits at one time, promote effective audit processes, and meet tight deadlines.
- Professional judgment to independently conduct audits, identify issues and determine their underlying cause/impact, and develop sound conclusions and recommendations.

Communication and Relationship Management Skills:

- Strong leadership and interpersonal skills to supervise a team of accounting professionals through all phases of audits and foster a cooperative team environment and staff development.
- Strong oral communication skills to build professional relationships, discuss audit plans, resolve accounting issues and communicate observations and recommendations.
- Excellent written communication skills to ensure reports are clear, concise, fully supported and easily understood by auditees and the public.

Asset Qualifications

- Understanding of the Ontario government environment and legislative processes and government policies and procedures is an asset.
- Having the ability to communicate (orally and in writing) in French is an asset.

What's in it for you?

- A modern organization with a flexible hybrid work model with in-office attendance at a minimum of 3 days per week.
- Work with an innovative and high-performing organization, committed to creating a positive organizational culture.
- A defined benefit pension plan, comprehensive health plan, and life and disability insurance.
- Healthcare spending account.
- Maternity and parental leave top-up benefits.

How to apply

If you want to work in an environment that is positive, challenging, and safe, where your contributions are valued, please submit a cover letter and resume (as one document) by **December 13, 2024**, to resumes@auditor.on.ca, and specify the competition number as **#2418**.

Note: Prior to an offer of employment, the top applicant(s) will be required to undergo a screening by the Canadian Police Information Centre (CPIC).

Commitment to diversity, inclusion, accessibility, and anti-racism:

We are committed to building a workforce that reflects Ontario's varied communities and promoting a diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable workplace.

We invite all interested individuals to apply, and encourage applications from people with disabilities, racialized individuals, including Indigenous and Black applicants, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and expressions.

We offer accommodation in all aspects of employment, including the recruitment process, consistent with the requirements of Ontario's Human Rights Code. If you require a disability-related accommodation to participate in the recruitment process, please contact the recruitment team at resumes@audtior.on.ca who will respond to you within 72 hours.

We also believe in the importance of providing services to Ontarians in both official languages, and encourage interested bilingual candidates to apply, particularly for public-facing positions.

Notes:

Canadian Police Information Centre (CPIC) Screening

- Prior to an offer of employment, the top applicant(s) will be required to undergo a screening by the Canadian Police Information Centre (CPIC).

Qualified List Information:

- A list of qualified candidates will be established for the Attest Audit Supervisor position in the Office of the Auditor General of Ontario (OAGO) and will be in effect for twelve (12) months from the date the list is created. Qualified candidates on the list may be considered when filling future permanent and/or temporary vacancies in this position.