

IT Audit Manager

- **Organization:** Office of the Auditor General of Ontario
- **Department:** IT Audit
- **Location:** 20 Dundas Street West, Suite 1530, Toronto, Ontario
- **Job Term:** 1 Permanent
- **Job Code:** Manager 11 (M11)
- **Salary:** \$90,348 - \$139,274
- **Posting Status:** Open
- **Job ID:** 2414

The Office of the Auditor General (OAGO) is an independent office of the Legislative Assembly that conducts performance and financial statement audits of the provincial government, its ministries and agencies. We also audit organizations in the broader public sector that receive provincial funding. Our vision is to deliver exceptional value and assurance to members of the Legislative Assembly, the Standing Committee on Public Accounts, and all Ontarians through high-quality work that promotes accountability, economy, efficiency and effectiveness in the Ontario public sector.

We have an exciting opportunity to join our team as an Information Technology Audit Manager! This role is for individuals interested in making a difference for the benefit of the members of the Legislative Assembly and the people of Ontario, by managing and conducting effective information technology (IT) performance audits.

What can I expect to do in this role?

As an IT Audit Manager, you will:

- Manage and conduct IT General Control (ITGC) audits and IT performance audits.
- Develop strategies for conducting IT General Control (ITGC) audits and IT performance audits, including time frames and audit budgets, by obtaining a thorough knowledge and understanding of the activities of the audit entity, legislation, policies, programs and organizational relationships, as well as by gathering information from other jurisdictions and from experts in the field being audited.
- Develop audit plans, audit objectives and audit criteria; identify issues; and prepare recommendations to be discussed internally and provided to senior auditee management.
- Prepare draft audit reports/management letters and ensure issues presented in these are supported with sufficient and appropriate audit evidence in accordance with professional auditing standards and office guidelines.
- Assist the IT Audit Director and the Assistant Auditor General in researching and updating the risk-ranked audit universe and recommend the audits to be conducted each year.
- Provide IT advice and support to other performance and financial statement audit teams as needed.
- Provide constructive comments for improvements or clarification of other performance audit reports as part of the Office Report Review Team.

Management Responsibilities

- Assist in resourcing and appropriately assigning work to each member of the audit team.
- Provide effective leadership of the audit team, including guidance, mentoring, providing growth/learning opportunities, establishing work priorities and goals/objectives, and evaluating performance.

Other Responsibilities

- Assist, as required, when audits are selected for hearings by the Public Accounts Committee of the Legislature.
- Prepare responses to information requests from other organizations such as legislative audit offices within the CCOLA (Canadian Council of Legislative Auditors) community.
- Perform other duties as assigned.

How do I qualify?

You will qualify for this position by demonstrating:

- University degree in a related field or and have a relevant professional designation such as CPA, CA; CPA, CMA; CPA, CGA; CISA, CIA, CIRSC.
- Minimum of 5 - 7 years of recent internal or external IT audit experience.
- Strong knowledge of audit principles, frameworks and standards such as Generally Accepted Auditing Standards (GAAS) and professional standards issued by the Institute of Internal Auditors (IIA), the Information Systems Audit and Control Association (ISACA) and the National Institute of Standards and Technology (NIST).
- Demonstrated experience in successfully managing and executing IT audits in a large, complex, IT environment.
- Demonstrate a thorough understanding of complex information systems and infrastructure.
- Ability to travel, mainly within Ontario.

Other Knowledge and Technical Skills:

- In-depth knowledge and experience in auditing large complex IT applications, databases, cloud solutions, including application controls and interfaces and IT projects to identify risk exposures, access controls and security.
- In-depth knowledge and experience in auditing implementation and migration of enterprise resource planning (ERP) IT systems.
- In-depth knowledge and experience in using computer-assisted auditing techniques (CAATs) for auditing IT General Control (ITGC).

Analytical, Judgement and Problem-Solving Skills:

- Strong organizational skills to manage a variety of audits at one time, promote effective audit processes, and meet tight deadlines.
- Experience in applying professional judgment in conducting IT audits; and identifying issues, assessing their underlying cause/impact; and developing sound conclusions and recommendations.

Communication and Relationship Management Skills:

- Strong leadership and interpersonal skills to manage a team of IT audit professionals through all phases of audits.
- Strong oral communication skills to build professional relationships, discuss audit plans, resolve accounting issues and communicate observations and recommendations.
- Excellent written communication skills to ensure reports are clear, concise, fully supported and easily understood by auditees and the public.

Asset Qualifications

- Understanding of the Ontario government environment and legislative processes and government policies and procedures is an asset.
- Having the ability to communicate (orally and in writing) in French is an asset.

What's in it for you?

- A modern organization with a flexible hybrid work model with in-office attendance at a minimum of 3 days per week.
- Work with an innovative and high-performing organization, committed to creating a positive organizational culture.
- A defined benefit pension plan, comprehensive health plan, and life and disability insurance.
- Healthcare spending account.
- Maternity and parental leave top-up benefits.

How to apply

If you want to work in an environment that is positive, challenging, and safe, where your contributions are valued, please submit a cover letter and resume (as one document) by **August 27, 2024**, to resumes@auditor.on.ca, and specify the competition number as **#2414**.

Commitment to diversity, inclusion, accessibility, and anti-racism:

We are committed to building a workforce that reflects Ontario's varied communities and promoting a diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable workplace.

We invite all interested individuals to apply, and encourage applications from people with disabilities, racialized individuals, including Indigenous and Black applicants, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and expressions.

We offer accommodation in all aspects of employment, including the recruitment process, consistent with the requirements of [Ontario's Human Rights Code](#). If you require a disability-related accommodation to participate in the recruitment process, please contact the recruitment team at resumes@auditor.on.ca who will respond to you within 72 hours.

We also believe in the importance of providing services to Ontarians in both official languages, and encourage interested bilingual candidates to apply, particularly for public-facing positions.

Notes:

Canadian Police Information Centre (CPIC) Screening

- Prior to an offer of employment, the top applicant(s) will be required to undergo a screening by the Canadian Police Information Centre (CPIC).

Qualified List Information:

- A list of qualified candidates will be established for the IT Audit Manager position in the Office of the Auditor General of Ontario (OAGO) and will be in effect for twelve (12) months from the date the list is created. Qualified candidates on the list may be considered when filling future permanent and/or temporary vacancies in this position.